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| Richard A. Schmidt | | |
| 3301 North Star Road, Apt.134, Richardson, TX 75082 • (214) 701-5278 • richardschmidt07@gmail.comProfessional Skills | | |
| * Working knowledge of Windows from 95’ to 8.1 * Ability to properly assemble and disassemble a PC * General PC troubleshooting skills * Understands basic software troubleshooting techniques * Learned Java, SQL, HTML5, CSS3, PHP, JavaScript, JQuery, and UML * Inventory Management Systems | | |
| Education | | |
| |  |  |  | | --- | --- | --- | | *University of Texas at Dallas* | B.S. in Information Technology and Systems | Jan 2013 – Present | | * Graduated with Latin Honors: Magna Cum Laude * Graduated Top 10% of Class * GPA 3.776 | | | | | |
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| Internship Experience | | |
| *MainStreet Solutions, Inc.* |  | May 2014 – Present |
| IT Consultant Intern  * Responsible for creating and maintaining documentation for company procedures * Installations of desktops, laptops, and servers to existing systems * Developed a MySQL database for inventory tracking of all clients * Responsible for developing/maintaining client SharePoint sites * Manages training clientele on new product use and procedures * Manages over 250 users software, firmware, and bios updates as necessary * Executes hardware and software upgrades to existing systems * Preparing for Network + and Security + certifications | | |
| Work Experience | | |
| *Coca-Cola Refreshments* |  | January 2011 – March 2014 |
| Merchandiser  * Quality assurance and availability of all products displayed around assigned accounts * Managed friendly relationships with assigned accounts * Execute proper product transportation methods * Managed the visual representation of company products * Managed backroom products by organization and consolidation * Managed backroom inventory levels * Managed damaged and returnable product * Improved productivity within my area by 8% * Nominated employee of the month for February 2014 | | |
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| *Wal-Mart, Inc.* | . | August 2007 – January 2011 |
| Dairy/Frozen/Meat Lead  * Managed product integrity by using FIFO * Managed product inventory on a daily basis * Executed monthly audit in Meat departments * Administered proper price points * Managed bi-weekly department meetings * Produced a weekly schedule for employees * Employee of the month for April 2009 | | |
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